



EDUGATES International School

Under the Supervision of Ministry of Education

License No. 229/S Authorized Curriculum: American

Accredited by NCA CASI, NWAC and SACS CASI, accreditation divisions of Cognia.

"EDUGATES ...doorway to knowledge and life ...opening the gates of wisdom"



Student Counselor Calendar

Activity	Description	Date	Note
1. Welcome new students	<ul style="list-style-type: none"> Take the new students on a small tour of the school to get to know all its facilities, classes, cafeteria and playgrounds. 	The beginning of the school year	
	<ul style="list-style-type: none"> Introduce the teacher and administrators. 		
2. Guide of behavior and attendance	<ul style="list-style-type: none"> Distribute a handbook to the students as a guide for behavior and attendance for all students. Explain the points that students did not understand. 	The beginning of the school year	
3. Student Council Election	<ul style="list-style-type: none"> Distribute the Student Council election form to each class. Ask class teachers to select any 3 students to be assigned as class leaders. These students will participate as candidates for the school's Student Council. Keep a week long election campaign and let the students vote for the school's Student Council. Declare the names of the elected leaders. Meet the school's President, Vice President and Secretary and assign them their duties following specific criteria. Meet the Student Council leaders every month to follow up about their activities and responsibilities. 	The beginning of the school year	

4. Encouragement/ Incentives for Top student	Follow up with the students, motivational talks in the Morning Assembly.	The beginning of the school year	
5 . Encouragement for the weak student and remedial plans for them	Follow up with the students and meeting with their parents.	Ongoing	
6. Make programs for students	<ul style="list-style-type: none"> • Record the attendance of the students. Report tardiness or absence to the parents. • Handle sensitive concerns of the students and solve their problems at school. • Discourage bullying, abuse or any illegal activities at school. • Counsel teenagers and assist them to deal with their issues. • Encourage the students to talk about their issues. 	Ongoing	
7. Health Check	<ul style="list-style-type: none"> • Conduct lice checks on students. • Speak to students about menstrual periods. • Check on health of diabetic students and students with allergies and update the teachers regularly on their health. • Spread awareness of corona and precautions and encourage hygiene. • Invited doctors and medical representatives to give presentations on periods. 	Ongoing	
8. Meeting Parents	<ul style="list-style-type: none"> • Informing the parents immediately about any concerns or complains of their children at school. 	Ongoing	
9. Visiting Universities /colleges/ Career fairs	<ul style="list-style-type: none"> • Taking high school students to visit Universities and Colleges and arranging onsite College prep visits. 	Ongoing	

Student Counselor

Nadiah Al Kaabi